

RECORD OF PROCEEDINGS

Minutes of Buckeye Local Board of Education Regular Meeting  
Held June 18, 2007 – 7:02 P.M. – Board Room-Braden Jr. High

REGULAR MEETING

MEMBERS PRESENT

Mark Estock, President  
Jackie Hillyer, Vice President  
Norah Anderson  
Mary B. Wisnyai

MEMBERS ABSENT

Sandra K. Kanicki

Also present were Superintendent Nancy L. Williams and Treasurer Sherry L. Hamilton.

CITIZENS PRESENT

Doug Adams  
Anita Obhof

Mr./Mrs. Edward Jones / Elizabeth Hall  
David Richards

PLEDGE OF ALLEGIANCE

104.07 APPROVAL OF MINUTES

Ms. Hillyer moved and seconded by Mrs. Anderson that the minutes of the May 15, 2007, regular meeting, be approved.

ROLL CALL: Ayes: Ms. Hillyer, Mrs. Anderson, Mrs. Wisnyai and Mr. Estock.  
Motion carried.

COMMUNICATIONS

Sherry Hamilton shared a letter from PEAC dated June 7, 2007 thanking Buckeye Local Schools for submitting a proposal and informed the Board that Buckeye will be receiving grant funds in the amount of \$13,000.00.

Katie McMellen was recognized for being named to the 1<sup>st</sup> Team All State in softball, Megan Dragon was recognized for her All State honorable mention in softball and Termaine McCabe was recognized for placing 5<sup>th</sup> in the state for the high jump.

PUBLIC PARTICIPATION RELATED TO AGENDA

No public participation related to agenda items to report.

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TREASURER'S REPORT

REPORTS AND RECOMMENDATIONS

It is the recommendation of the treasurer that the Board approve the following items:

105.07 BILLS PAID IN MAY

Mrs. Wisnyai moved and seconded by Mrs. Anderson that the list of bills paid in May, as sent to the Board on June 13, 2007, be approved.

ROLL CALL: Ayes: Mrs. Wisnyai, Mrs. Anderson, Ms. Hillyer and Mr. Estock.  
Motion carried.

106.07 FINANCIAL REPORTS

Mrs. Anderson moved and seconded by Mrs. Wisnyai that the financial reports, as sent to the Board on June 13, 2007, be approved.

ROLL CALL: Ayes: Mrs. Anderson, Ms. Hillyer, Mrs. Wisnyai and Mr. Estock.  
Motion carried.

107.07 TEMPORARY APPROPRIATIONS

Mrs. Wisnyai moved and seconded by Ms. Hillyer to approve temporary appropriations for FY-08 at 25% of the FY-07 expenditures. The permanent appropriations will be presented to the board for approval at the September, 2007 regular board meeting.

ROLL CALL: Ayes: Mrs. Wisnyai, Ms. Hillyer, Mrs. Anderson and Mr. Estock.  
Motion carried.

108.07 APPROVAL OF UNANTICIPATED TRANSFERS & ADJUSTMENT OF APPROPRIATIONS

Mrs. Wisnyai moved and seconded by Ms. Hillyer to amend the certificate of estimated resources and adjust appropriations, as needed, on June 30, 2007, and transfer to any other fund as necessary in order to avoid an operating deficit on June 30, 2007. On June 29, 2007, the treasurer will report all transfers and adjustments made.

ROLL CALL: Ayes: Mrs. Wisnyai, Ms. Hillyer, Mrs. Anderson and Mr. Estock.  
Motion carried.

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109.07 APPROVE THIRD PARTY ADMINISTRATOR

Mrs. Wisnyai moved and seconded by Mrs. Anderson to approve Sheakley Uniservice Inc. as the third party administrator for Bureau of Worker’s Compensation and Unemployment claims, effective June 18, 2007.

ROLL CALL: Ayes: Mrs. Wisnyai, Mrs. Anderson, Ms. Hillyer and Mr. Estock.  
Motion carried.

110.07 PAYSCHOOLS

Mrs. Wisnyai moved and seconded by Mrs. Anderson to enter into a one-year contract with PaySchools to provide the ability to pay school fees online.

ROLL CALL: Ayes: Mrs. Wisnyai, Mrs. Anderson, Ms. Hillyer and Mr. Estock.  
Motion carried.

SUPERINTENDENT’S REPORT

INFORMATION

ACHIEVEMENT TEST RESULTS

Ms. Williams reported to the Board that the district received preliminary results for students that took achievement tests in grades 3 through 8.

SUPERINTENDENT’S REPORT

RECOMMENDATIONS

It is the recommendation of the superintendent that the Board approve the following items:

111.07 BOARD POLICY MANUAL

Mrs. Wisnyai moved and seconded by Mrs. Anderson to approve the resolution, found in **Exhibit 2007.22**, to adopt the board policy manual.

ROLL CALL: Ayes: Mrs. Wisnyai, Mrs. Anderson and Mr. Estock.  
Nays: Ms. Hillyer with reasons

1. A significant number of grammatical errors that could easily have been corrected remain in the policy manual and will likely show up in printed material that is sent out to students and parents.
2. The policy on Title IX was reduced from a full policy to a reference.
3. The strong ban on inappropriate relationships between employees and students in the OSBA policy was eliminated.

Motion carried.

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112.07 STUDENT/PARENT HANDBOOKS

Mrs. Anderson moved and seconded by Mrs. Wisnyai to adopt the student/parent handbooks for each building for the 2007-08 school year, as sent to the board on June 13, 2007.

ROLL CALL: Ayes: Mrs. Anderson, Mrs. Wisnyai, Ms. Hillyer and Mr. Estock.  
Motion carried.

113.07 ROOFING BIDS

Ms. Hillyer moved and seconded by Mrs. Wisnyai to accept the bid from Steel Valley Roofing, as presented in **Exhibit 2007.23**, to complete the roofing project at Edgewood Senior High School in the amount of \$83,711.

ROLL CALL: Ayes: Ms. Hillyer, Mrs. Wisnyai, Mrs. Anderson and Mr. Estock.  
Motion carried.

114.07 BID FOR DAIRY PRODUCTS

Ms. Hillyer moved and seconded by Mrs. Anderson to accept the bid for dairy products from Dean Dairy Products Company for the 2007-08 school year, as found in **Exhibit 2007.24**.

ROLL CALL: Ayes: Ms. Hillyer, Mrs. Anderson, Mrs. Wisnyai and Mr. Estock.  
Motion carried.

115.07 BUS BIDS

Mrs. Wisnyai moved and seconded by Mrs. Anderson to advertise and receive bids for the purchase of two (2) seventy-one-passenger school buses as per the specification in the bid package.

ROLL CALL: Ayes: Mrs. Wisnyai, Mrs. Anderson, Ms. Hillyer and Mr. Estock.  
Motion carried.

116.07 ACCEPT GIFT

Ms. Hillyer moved and seconded by Mrs. Wisnyai to accept the following gifts to the board of education.

**Kingsville PTO** **\$100.00**  
Wallace H. Braden Scholarship Fund

**North Kingsville PTA** **\$100.00**  
Wallace H. Braden Scholarship Fund

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<b>Pierpont PTO</b>		<b>\$100.00</b>
Wallace H. Braden Scholarship Fund		
<b>Ridgeview PTO</b>		<b>\$100.00</b>
Wallace H. Braden Scholarship Fund		
<b>Athletic Booster Club</b>		<b>\$10,601.12</b>
8 NEC championship banners	\$1,000.00	
4 NEC championship trophies	\$270.00	
Boy's basketball uniforms	\$3,468.75	
Girls basketball warm-ups	\$1,102.37	
130 soccer jerseys	\$2,600.00	
39 soccer shorts	\$390.00	
6 girls cross country uniforms	\$270.00	
3 weight room benches	\$900.00	
3 weight room power racks	\$600.00	

ROLL CALL: Ayes: Ms. Hillyer, Mrs. Wisnyai, Mrs. Anderson and Mr. Estock.  
Motion carried.

## 117.07 APPROVE STUDENT FOR GRADUATION – 2007

Ms. Hillyer moved and seconded by Mrs. Anderson to grant a May, 2007 diploma to Kenneth Jaye Miller. Mr. Timothy Essig, Principal at Edgewood Sr. High School, has certified that this student has successfully completed all graduation requirements.

ROLL CALL: Ayes: Ms. Hillyer, Mrs. Anderson, Mrs. Wisnyai and Mr. Estock.  
Motion carried.

## 118.07 NEOMIN USER CONTRACT

Ms. Hillyer moved and seconded by Mrs. Wisnyai to approve a user contract with the North East Ohio Management Information Network (NEOMIN) for the 2007-08 school year @ a cost of \$15.00 per student.

ROLL CALL: Ayes: Ms. Hillyer, Mrs. Wisnyai, Mrs. Anderson and Mr. Estock.  
Motion carried.

## PERSONNEL

## 119.07 FAMILY MEDICAL LEAVE

Mrs. Wisnyai moved and seconded by Mrs. Anderson to grant a family medical leave to Shirley Miller, head custodian at Kingsville Elementary, from June 11, 2007 to July 31, 2007.

ROLL CALL: Ayes: Mrs. Wisnyai, Mrs. Anderson, Ms. Hillyer and Mr. Estock.  
Motion carried.

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120.07 RETIREMENTS

Mrs. Wisnyai moved and seconded by Ms. Hillyer to approve the following retirements:

Timothy Essig, principal, Edgewood Senior High School, effective June 30, 2007. Mr. Essig has served the Buckeye Local School District for 30 years.

Rita Webb, second grade teacher, North Kingsville Elementary, effective July 10, 2007. Mrs. Webb has served the Buckeye Local School District for 26 years.

ROLL CALL: Ayes: Mrs. Wisnyai, Ms. Hillyer, Mrs. Anderson and Mr. Estock.  
Motion carried.

The Board thanks these employees for their many years of service.

121.07 RESIGNATIONS

Mrs. Wisnyai moved and seconded by Ms. Hillyer to approve the following resignations:

Bryan Hawkins, swing custodian, North Kingsville and Edgewood Sr. High School, effective May 31, 2007.

Melissa Fenton, guidance secretary, Edgewood Sr. High School, effective June 22, 2007.

Alyssa Winer, guidance counselor, Wallace H. Braden Jr. High School, effective at the end of the 2006-07 school year.

Nicole Pauloski, integrated language arts teacher, Edgewood Sr. High School, effective at the end of the 2006-07 school year.

Nancy Kellogg, ticket manager, effective May 5, 2007.

ROLL CALL: Ayes: Mrs. Wisnyai, Ms. Hillyer, Mrs. Anderson and Mr. Estock.  
Motion carried.

CHANGE IN BUILDING ASSIGNMENT – INFORMATION ONLY

Kim Barker, from swing custodian at Ridgeview and Braden Jr. High School to swing custodian at North Kingsville and Edgewood Sr. High School, effective June 4, 2007.

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122.07 CHANGE OF ASSIGNMENTS

Mrs. Anderson moved and seconded by Ms. Hillyer to approve the following change of assignments:

Nancy Kray from bus driver, North Kingsville-bus #11, to swing custodian, Ridgeview and Braden Jr. High School, effective June 25, 2007. Step 6 of 6, \$15.89/hr.

Cliff Murphy from crossing guard and temporary assignment of maintenance-custodian to maintenance-custodian, effective June 4, 2007. Step 5 of 6, \$15.80/hr.

Barbara Malin from cafeteria cook, Edgewood Sr. High School, to cafeteria manager, Edgewood Sr. High School, effective August 27, 2007. Step 6 of 6, \$13.95/hr.

ROLL CALL: Ayes: Mrs. Anderson, Ms. Hillyer, Mrs. Wisnyai and Mr. Estock.  
 Motion carried.

123.07 ADMINISTRATIVE CONTRACT

Mrs. Wisnyai moved and seconded by Mrs. Anderson to employ Timothy Essig as the principal (1/2 time) at Pierpont Elementary School under a two-year contract from August 1, 2007 – July 31, 2009 with an annual salary and benefits as stipulated in the contract (Step 0, \$33,490.50).

ROLL CALL: Ayes: Mrs. Wisnyai, Mrs. Anderson, Ms. Hillyer and Mr. Estock.  
 Motion carried.

124.07 APPOINTMENTS

Mrs. Wisnyai moved and seconded by Ms. Hillyer to approve the following appointments:

CERTIFIED STAFF

TEACHER ON SPECIAL ASSIGNMENT – WALLACE H. BRADEN JUNIOR HIGH

John Crooks – extended time – 12 days, \$3,845.88

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SUMMER SCHOOL TEACHERS

Schedule as needed based on enrollment

Tracy Deluca  
 Lori Jyurovat  
 Kelley Loudon  
 Anne Pfouts  
 Katie Rozzo  
 Terri Santee  
 Dianna Walker

ROLL CALL: Ayes: Mrs. Wisnyai, Ms. Hillyer, Mrs. Anderson and Mr. Estock.  
 Motion carried.

125.07 EXTRACURRICULAR AND SPECIAL FEE ASSIGNMENT

Mrs. Anderson moved and seconded by Ms. Hillyer to approve the following extracurricular and special fee assignments:

<u>Name</u>	<u>Position</u>	<u>Yrs. Exp.</u>	<u>Start Date</u>	<u>Salary</u>
Russ Salberg	Head Girls Soccer	7	08/06/07	\$3,040.50
Steve Hill	Head Girls Cross Country	7+	08/06/07	\$3,040.50
Scott Ogren	Assistant Cross Country	0	08/06/07	\$1,216.20
Nicole Dufour	Assistant Volleyball	0	08/06/07	\$3,040.50
David Jones	Assistant Volleyball	1	08/06/07	\$3,040.50
Ted Barger	Assistant Football	0	08/06/07	\$3,040.50
Juli Meaney	Assistant Soccer	1	08/06/07	\$1,216.20
Jon Hall	Assistant Girls Basketball	7+	10/22/07	\$3,648.60
Michelle Sassler	SADD Advisor		08/28/07	\$ 760.13

TOTAL \$ 25,084.13

ROLL CALL: Ayes: Mrs. Anderson, Ms. Hillyer, Mrs. Wisnyai and Mr. Estock.  
 Motion carried.

126.07 OPERATIONAL STAFF

Ms. Hillyer moved and seconded by Mrs. Wisnyai to approve the following operational staff:

CAFETERIA SERVICE PERSONNEL – RIDGEVIEW ELEMENTARY

Gretchen Hunt, effective August 27, 2007. Step 1 of 6, \$12.88/hr.

STUDENT WORKERS



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Ryan Platz            Braden  
 Katie Stanton        North Kingsville  
 Justin Thompson    Ridgview

SUBSTITUTE STUDENT WORKER

Amy Soller

ROLL CALL: Ayes: Ms. Hillyer, Mrs. Wisnyai, Mrs. Anderson and Mr. Estock.  
 Motion carried.

127.07 SUBSTITUTE OPERATIONAL PERSONNEL FOR 2007-08

Ms. Hillyer moved and seconded by Mrs. Anderson to approve the substitute personnel for the 2007-08 school year as listed in **Exhibit 2007.25**.

ROLL CALL: Ayes: Ms. Hillyer, Mrs. Anderson, Mrs. Wisnyai and Mr. Estock.  
 Motion carried.

All personnel appointments are contingent upon possessing or obtaining the appropriate certification/licensure, validation, and/or permit as required by law and board policy, as well as satisfactory physical examination, criminal background check and/or current CPR training where applicable.

128.07 OSBA CAPITAL CONFERENCE DELEGATE

Mrs. Wisnyai moved and seconded by Mrs. Anderson to appoint Mark Estock as the delegate to the Capital Conference that will be held in Columbus from November 11-14, 2007.

ROLL CALL: Ayes: Mrs. Wisnyai, Mrs. Anderson, Ms. Hillyer and Mr. Estock.  
 Motion carried.

COMMUNITY ENGAGEMENT INITIATIVE

Mark Estock gave a brief report with results to the Board and citizens present on the status of the district's community engagement initiative.

VISITOR PARTICIPATION RELATIVE TO NEW ITEMS

Edward Jones questioned the open enrollment policy.  
 Doug Adams commented on the lack of a second soccer coach at Braden.

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BOARD EVALUATION OF MEETING PROCESS

The board created a +/- worksheet of themselves regarding the meeting.

129.07 ADJOURNMENT

Mrs. Wisnyai moved and seconded by Ms. Hillyer to adjourn this regular meeting at 8:31 P.M.

ROLL CALL: Ayes: Mrs. Wisnyai, Ms. Hillyer, Mrs. Anderson and Mr. Estock.  
Motion carried.

\_\_\_\_\_  
MARK ESTOCK  
PRESIDENT

Attest: \_\_\_\_\_  
SHERRY L. HAMILTON  
TREASURER